# **Business Management Degree Map**



A Day in the Life ...

OCAREER DEGREE M MIDDLETOWN CAMPUS NEWBURGH CAMPUS DL DISTANCE LEARNING

The Associate in Applied Science degree program in Business Management prepares graduates to begin their career as management trainees, supervisors, and higher-level management positions in both profit and non-profit organizations. Students develop interpersonal and conceptual skills such as motivation, communication, performance appraisal, decision making, and problem-solving Business tools such as accounting, computer information systems, law and entrepreneurship are integrated into the program.

## **Three Reasons to Consider Business Management**

- 1. The programs concentration of business courses provides a strong background for employment.
- 2. Internship experience for those who want to build their resumes working for regional companies.
- 3. Nationally accredited by the Accreditation Council for Business Schools and Programs (ACBSP).

## **Keep This in Mind**

A focus of the program is entrepreneurship for those interested in operating their own business or applying managerial skills to a public or private organization.

## **Business Management Gateway Courses:**

- Gateway courses: OFT 106, BUS 103, BUS 161, ACC 153
- Key courses: BUS 161, ACC 153, BUS 203, MGT 201, MGT 203
- Electives: Two social science electives. Strongly recommend ECO 201 and ECO 202

Courses above have been recommended by the department to help introduce you to the program (Gateway courses) and guide you in selecting courses that will provide you with the best academic experience (Key courses and suggested Electives).

### **First Semester**

| Course # | Course Name                       | <b>P</b> , <b>C</b> , <b>P</b> / <b>C</b> | Cr |
|----------|-----------------------------------|-------------------------------------------|----|
| ENG 101  | Freshman English 1                | P                                         | 3  |
|          | Math or Liberal Arts Science      |                                           | 3  |
| OFT 106  | Keyboarding*                      |                                           | 1  |
| BUS 161  | Computer Applications in Business | P                                         | 3  |
| ACC 153  | Financial Accounting              | P                                         | 4  |
| BUS 103  | Introduction to Business          |                                           | 3  |
|          | Total Semester Credits            |                                           | 17 |

#### **Milestones**

#### **During this semester, students should:**

• Become familiar with your MySUNY Orange (Degree Works, Gmail, Banner, LMS, alerts and your academic information)

#### Second Semester

| Course # | Course Name                  | P, C, P/C | Cr |
|----------|------------------------------|-----------|----|
| ENG 102  | Freshman English 2           | P         | 3  |
|          | Math or Liberal Arts Science |           | 3  |
| BUS 101  | Business Math                | P         | 3  |
| MKT 101  | Principles of Marketing      | P         | 3  |
| ACC 154  | Managerial Accounting        | P         | 4  |
|          | Total Semester Credits       |           | 16 |

#### **Milestones**

## **During this semester, students should:**

- Seek Academic Support Services/Tutoring
- · Join the Business Club

#### Third Semester

| Course # | Course Name              | <b>P</b> , <b>C</b> , <b>P</b> / <b>C</b> | Cr |  |
|----------|--------------------------|-------------------------------------------|----|--|
| BUS 105  | Business and Society     |                                           | 3  |  |
| BUS 201  | Business Law 1           |                                           | 3  |  |
| MGT 201  | Principles of Management | P                                         | 3  |  |

# **SUNY Orange**

| Course # | Course Name               | P, C, P/C Cr |
|----------|---------------------------|--------------|
| MGT 205  | Human Resource Management | 3            |
|          | Social Science Elective   | 3            |
|          | Total Semester Credits    | 15           |

## **Milestones**

## **During this semester, students should:**

- Explore employment and internship opportunities at Career and Internship Services
- Check job postings with the Career and Internship Services office

## **Fourth Semester**

| Course # | Course Name             | <b>P</b> , <b>C</b> , <b>P</b> / <b>C</b> | Cr |
|----------|-------------------------|-------------------------------------------|----|
| BUS 202  | Business Law 2          | P                                         | 3  |
| BUS 203  | Business Communications |                                           | 3  |
|          | Social Science Elective |                                           | 3  |
|          | Liberal Arts Elective   |                                           | 3  |
| Either   | Entrepreneurship        | P                                         |    |
| MGT 203  |                         |                                           |    |
| Or       | Internship: Business**  | P                                         | 3  |
| MGT 220  |                         |                                           |    |
|          | Total Semester Credits  |                                           | 15 |

## **Milestones**

## **During this semester, students should:**

- Audit your degree using Degree Works
- Apply for Graduation

## **TOTAL DEGREE CREDITS: 63**

## Notes:

<sup>\*</sup>Students with sufficient keyboarding ability who pass the keyboarding waiver exam will fulfill this requirement; they do not need to replace the 1 credit.

<sup>\*\*</sup>Students need approval of the department chair to register for this course and at least a 2.5 CGPA.