

Accounting A.A.S. Degree Map

● CAREER DEGREE
 M MIDDLETOWN CAMPUS
 DL DISTANCE LEARNING

A Day in the Life ...

The Associate in Applied Science degree program in Accounting prepares graduates to begin their careers assisting accountants as bookkeepers, junior accountants, accounting clerks or office managers in the private, public, or government sector. The accounting assistant provides bookkeeping capabilities with responsibilities in accounts receivable/payable, payroll, balance sheets, income statements, billing, and bank statement reconciliation.

Three Reasons to Consider Accounting A.A.S.

1. Small classes to give you individual attention and provide individual encouragement from credentialed faculty.
2. Internship experience for those who want to build their resumes for regional companies.
3. Nationally accredited by the Accreditation Council for Business Schools and Programs (ACBSP).

Keep This in Mind

Students learn to use correct accounting procedures through the accounting cycle.

Special Excel spreadsheet and QuickBook projects are provided to enhance the understanding of real-world applications.

Accounting A.A.S. Gateway Courses:

- Gateway courses: BUS 161, BUS 103, ACC 153
- Key courses: BUS 161, BUS 203, ACC 205, ACC 211, ACC 220, ACC 214 (students must achieve a grade of C or better in this course to graduate from the program)
- Electives: One Social Science elective (strongly recommend ECO 201 or ECO 202), one Restricted SUNY elective

Courses above have been recommended by the department to help introduce you to the program (Gateway courses) and guide you in selecting courses that will provide you with the best academic experience (Key courses and suggested Electives).

First Semester

| Course # | Course Name | P, C, P/C | Cr |
|----------|--------------------------------------|-----------|----|
| ENG 101 | Freshman English 1 (G10A [w] & G11A) | P | 3 |
| MAT ____ | MAT 102 or higher* (G1A) | | 3 |
| BUS 161 | Computer Applications for Business | P | 3 |
| ACC 153 | Financial Accounting | P | 4 |
| BUS 103 | Introduction to Business | | 3 |
| | Total Semester Credits | | 16 |

Milestones

During this semester, students should:

- Become familiar with MySUNY Orange (Orange Connect, Degree Works, email, alerts, your Academic Information)

Second Semester

| Course # | Course Name | P, C, P/C | Cr |
|----------|---------------------------------|-----------|----|
| ENG 102 | Freshman English 2 (G7A & G12A) | P | 3 |
| _____ | Restricted SUNY Elective** | | 3 |
| _____ | SUNY Natural Sciences (G2A) | | 3 |
| BUS 101 | Business Math | P | 3 |
| ACC 154 | Managerial Accounting | P | 4 |
| | Total Semester Credits | | 16 |

Milestones

During this semester, students should:

- Seek Academic Support Services/Tutoring
- Join the Business Club

Third Semester

| Course # | Course Name | P, C, P/C | Cr |
|----------|-----------------------------|-----------|----|
| _____ | Any Social Science Elective | | 3 |
| BUS 209 | Diversity in Business (G6A) | | 3 |

SUNY Orange

| Course # | Course Name | P, C, P/C | Cr |
|----------|--|-----------|----|
| BUS 201 | Business Law 1 | | 3 |
| ACC 211 | Income Tax Procedures | C | 3 |
| BUS 105 | Business and Contemporary Economics Issues (G3A) | | 3 |
| | Total Semester Credits | | 15 |

Milestones

During this semester, students should:

- Explore employment and internship opportunities
- Attend a job fair or employment event

Fourth Semester

| Course # | Course Name | P, C, P/C | Cr |
|---------------|---|-----------|----|
| BUS 203 | Business Communications (G10A [o] & G11A) | | 3 |
| BUS 202 | Business Law 2 | | 3 |
| ACC 205 | Accounting w/ Spreadsheet Applications | P | 3 |
| ACC 214 | Accounting Practice | P | 4 |
| Either | Personal Finance | P | |
| ACC 111 | | | |
| Or | Accounting Internship*** | P, P/C | 3 |
| ACC 220 | | | |
| | Total Semester Credits | | 16 |

Milestones

During this semester, students should:

- Audit your degree using Degree Works
- Apply for Graduation

TOTAL DEGREE CREDITS: 63

Notes:

*Excludes MAT 111

**Select one from four different SUNY lists: G3A (SUNY Social Sciences), G4A (SUNY US History & Gov), G5A (SUNY World History) or G6A (SUNY Diversity)

***Students need approval of the Chair to register for this course and at least 2.5 CQPA